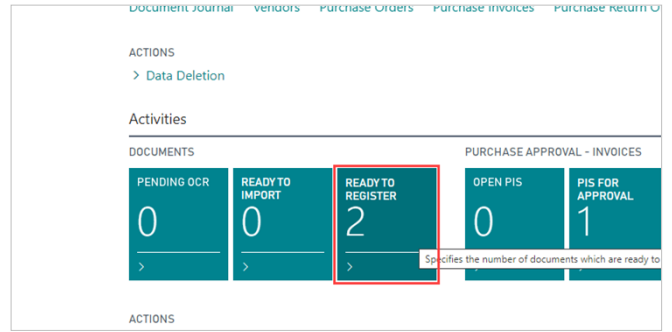
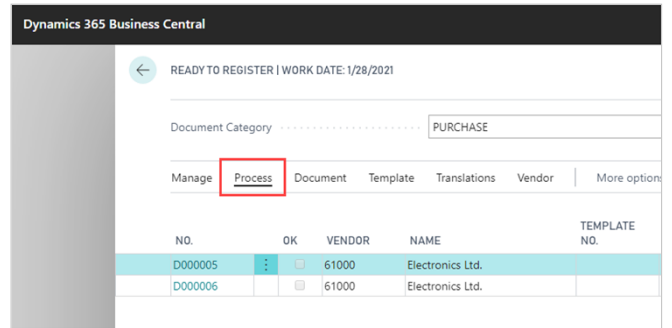


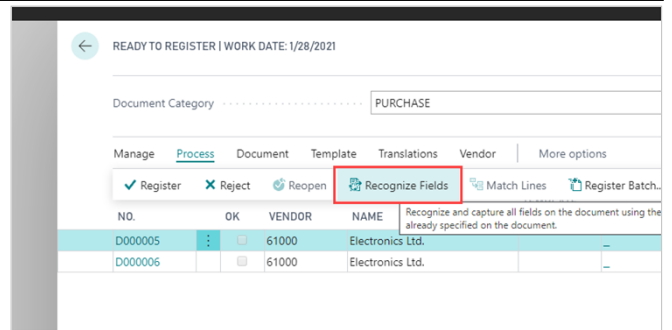
Line recognition is very helpful if the invoice needs to be posted on multiple accounts. To capture the lines in an invoice, you use the Document Card, which is opened via the Document Journal. Select the tile "Ready to Register" to open the Document Journal.



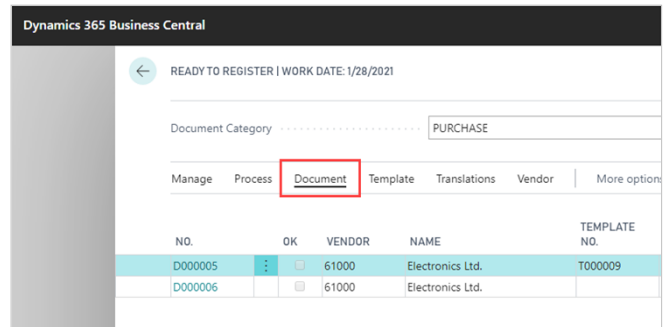
First, let's complete the initial recognition of the document. Select "Process" in the ribbon.



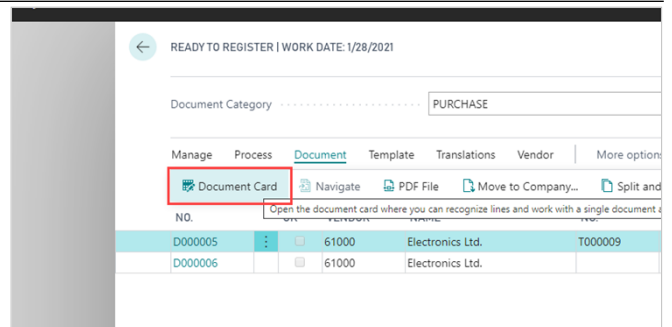
Select "Recognize Fields" to recognize the header fields of the document.



Select "Document" in the ribbon.



Select "Document Card".



Each column in the invoice must be linked to the corresponding columns in the document card line section.

Place the cursor in the "No." field in the left side of the page.

Move the cursor to the image of the invoice. Press and hold the right mouse button to draw an orange box around the headline of the "Item" column.

Item #	Text	Quantity
IPAD	iPad 64GB	1
MOUSE	Apple Mouse	1
HEADSET	Apple Bluetooth Headset	1

Repeat the process for the remaining fields you want to recognize.

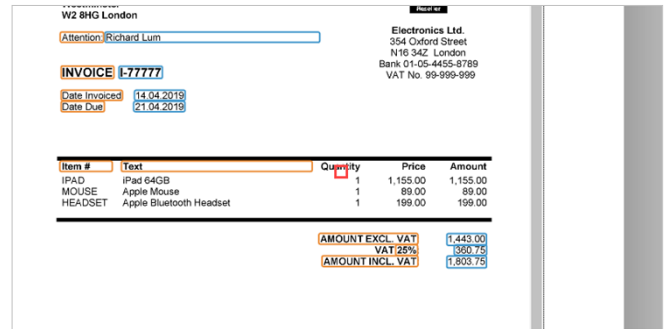
Place the cursor in the "Description" field in the left part of the page.

Move the cursor to the image of the invoice. Press and hold the right mouse button to draw an orange box around the headline of the "Text" column. In the Description field, it is recommended to draw the orange box longer, than the length of the text below. This is done to make sure that the entire text area will be included.

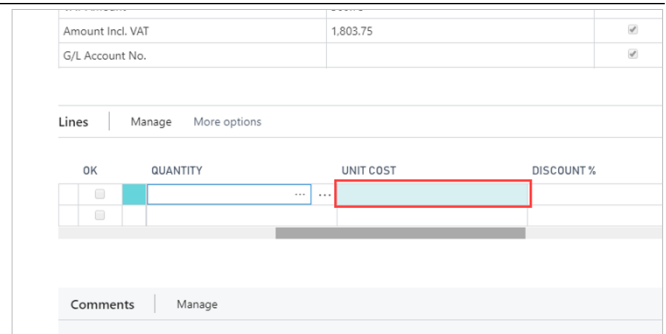
Item #	Text	Quantity	Price
IPAD	iPad 64GB	1	1,155.00
MOUSE	Apple Mouse	1	89.00
HEADSET	Apple Bluetooth Headset	1	199.00

Place the cursor in the "Quantity" field in the left part of the page.

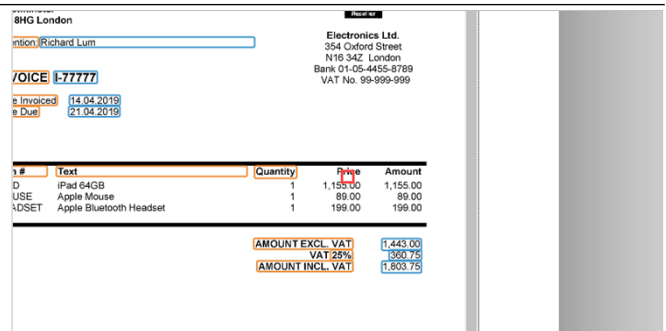
Move the cursor to the image of the invoice. Press and hold the right mouse button to draw an orange box around the headline of the "Quantity" column.



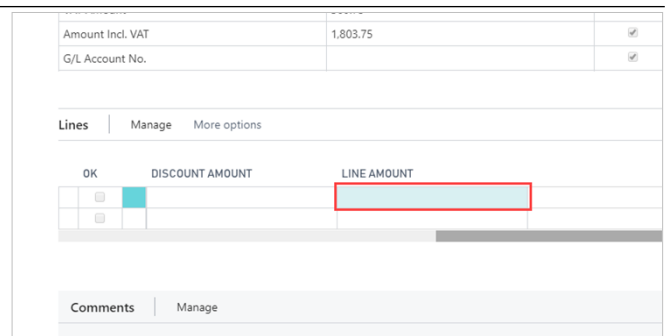
Place the cursor in the "Unit Cost" field in the left part of the page.



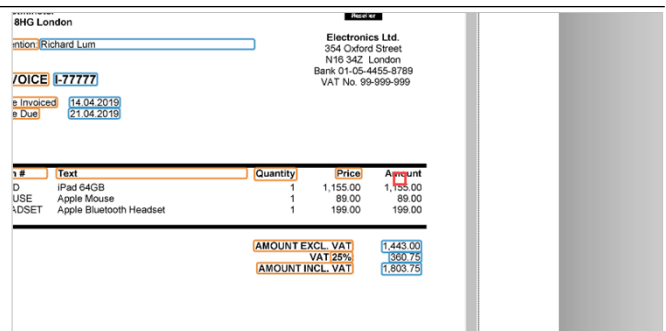
Move the cursor to the image of the invoice. Press and hold the right mouse button to draw an orange box around the headline of the "Price" column.



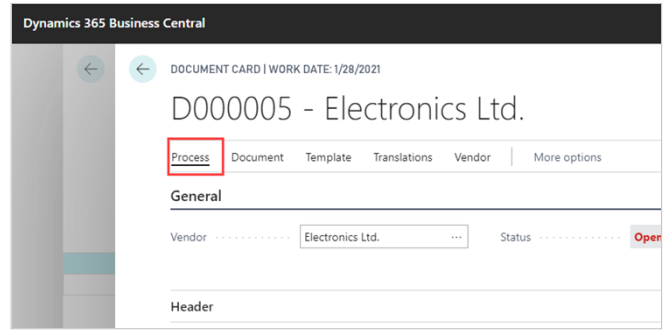
Place the cursor in the "Line Amount" field in the left part of the page.



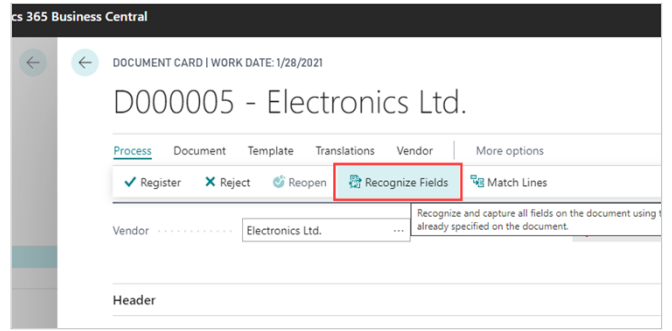
Move the cursor to the image of the invoice. Press and hold the right mouse button to draw an orange box around the headline of the "Amount" column. Please notice, when marking the headlines in the line section, the orange boxes must never touch each other.



Select "**Process**" in the ribbon.



Select "**Recognize Fields**" to recognize both the header and the line fields in the document.



The document lines are now fully recognized.  
Select "**Back**" to return to the role center.

