

The configuration of a document category often includes settings regarding OCR processing. Let's walk through the fast tab on the document category page and have the settings that concern the OCR processing explained.

| Select the magnifier to find the document categories. | Tell me what you want to do. Quickly access actions, pages, reports, documentation, and apps and consulting services | | | |
|---|---|--|--|--|
| | Il Entries Contacts Customers Sales Orders Sales Invoires More V 2 | | | |
| | n Linnes Contacts Customers Sales Onders Sales Involces More v e | | | |
| | | | | |
| | | | | |
| | L - CREDIT MEMOS PCMS FOR RELEASED | | | |
| | | | | |
| Enter the text document categories to start | | | | |
| searching. | 2* × | | | |
| | Customers Sales Orders Sales Invoices More ~ | | | |
| | | | | |
| | | | | |
| | PURCHASE APPROVAL - CREDIT MEMOS S OPEN PCMS PCMS FOR RELEASED | | | |
| | | | | |
| Select Document Categories. | | | | |
| | Ints \lor Tell Me what you want to do z^7 \times | | | |
| | hase Invo document categories Customers | | | |
| | Go to Pages and Tasks Document Categories Lists | | | |
| | | | | |
| | PURCHASE APPROVAL - INVOICES PURCHASE APPROVAL - CREDIT MEMOS OPEN PIS PIS FOR RELEASED PIS OPEN PCMS PCMS FOR RELEASED | | | |
| | APPROVAL APPROVAL O O | | | |
| Select the document category you want to configure. | | | | |
| look at. | 🔎 Search 🕂 New 🚯 Edit List 🔋 Delete 🔯 Edit 📝 Edit Journal 🚺 Import Files Show Attach | | | |
| | CODE DESCRIPTION DOCUMENTS FOR OCR | | | |
| | GLDOC G/L Documents PURCHASE Invoices and Credit Memos | | | |
| | SALES Sales Orders Invoices and Credit Memos _ | | | |
| | | | | |
| | | | | |
| Select Edit in the ribbon. | | | | |
| | | | | |
| | CODE DESCRIPTION DOCUMENTS FOR OCR | | | |
| | GLDOC G/L Documents _ BUDCNASE _ | | | |
| | SALES Sales Orders _ | | | |
| | | | | |
| | | | | |



In the OCR fast tab, you can adjust how Document Capture processes the incoming documents. Please note, some of the fields require the OCR configuration files exported after changing the setting. Changing the **TIFF Image Resolution** affects the

image shown in the document viewer on several pages, such as the Document Journal or Purchase Invoice card.

Please note, the TIFF resolution does not affect the quality of the OCR processing. This setting only adjusts the viewing of the document pages. To make the changes take effect, you must export the OCR configuration files.

The **TIFF Image Colour Mode** adjusts the color level of images shown in the document viewer. The original PDF is naturally available in its original shape. Please note, the TIFF color mode does not affect the quality of the OCR processing. This setting only adjusts the viewing of the document pages. To make the changes take effect, you must export the OCR configuration files.

To speed up the importing and save space in the database, you can limit the amount of underlying data to import after the OCR processing. No matter the setting in the field **Max. number of pages to process per file**, the data for the first page, and the last three pages, are always imported. Please note, the maximum number of pages only affects the OCR data imported. The entire PDF is OCR processed, meaning that the full amount of pages in the document counts as usage. The total number of TIFF images are still available when viewing the document. To make the changes take effect, you must export the OCR configuration files.

| FF Image Resolution | 300 | SPLIT | |
|----------------------------------|-----|-----------------------|------------------------|
| FF Image Colour Mo Black & White | e 🔻 | Split Documents Auto | |
| ax. number of page | 200 | Auto Move to Compa | |
| CR Languages · · · · · · English | | Doc. with Unidentifie | Import in active Compa |
| | | | |
| odeunits > | | | |

| TIFF Image Resolution | | 300 | SPLIT | |
|---|-------------------|-----------------|---|-------------------------|
| TIFF Image Colour Mo | Black & White | • | Split Documents Auto | |
| Max. number of page | | Black & Whit | e Auto Move to Compa | |
| OCR Languages | English | | Doc. with Unidentifie | Import in active Compar |
| Codeunits > | | | | |
| Codeunits> | atifaction DDF | | | |
| Codeunits > | at faction of DDP | | | _ |
| Codeunits > | at Easting Toor | 300 | SPLIT | _ |
| Codeunits > Inuneuser CCR Processing IFF Image Resolution · · · · | est costes into f | 300 | SPLIT Split Documents Auto | |
| Codeunits > CCR Processing IFF Image Resolution FF Image Colour Mo FF Image Colour Mo | Black & White | 300 ¥ 200 | SPLIT Split Documents Auto Auto Move to Compa | |

| OCR Languages are the languages enabled for | r OCR |
|---|-------|
| processing documents. | |

| OCR Processing SPLIT Tiff image Resolution 300 SPLIT Split Documents Auto Split Documents Auto Split Documents Auto Max. number of page 200 Ock with Unidentifie Doc with Unidentifie OCR Languages English Doc with Unidentifie Import in active Company. Octaurits > Codeunits > Codeunits Codeunits Choose the languages required. In this scenario, Danish is activated. Import in active Company. Import in active Company. Please note, you should only enable languages employed. Enabling too many languages may influence OCR processing negatively. To make the changes take effect, you must export the OCR configuration filles. Creatian Creatian Import in Darkin Darkin Darkin Darkin | p | | |
|--|---|---|---|
| Choose the languages required. In this scenario, Danish is activated. Image: Code Max. Image: Cod | | OCR Processing | |
| Choose the languages required. In this scenario, Danish is activated. Please note, you should only enable languages employed. Enabling too many languages may influence OCR processing negatively. To make the changes take effect, you must export the OCR configuration files. | | TIFF Image Resolution · · TIFF Image Colour Mo Black & White Max. number of page OCR Languages · · · · · · English Open details for *O Codeunits > | 300 SPLIT • Split Documents Auto • Auto Move to Compa 200 Auto Move to Compa Doc. with Unidentifie Import in active Company CR Languages* "English" |
| Choose the languages required. In this scenario, Danish is activated. Please note, you should only enable languages employed. Enabling too many languages may influence OCR processing negatively. To make the changes take effect, you must export the OCR configuration files. Crow Crow Crow Crech Crech Crech Crech Crech Danish Danish Crow Dargwa Dargwa Dargwa Dargwa Durgan Dungan Dutch Cutch (Netherlands) Dutch El38 For MICR (E-138) text type El38 For MICR (E-138) text type El38 For MICR (E-138) text type | Channel the law much and we wind the this second in | Since / | renniercenie maxiye |
| Danish is activated. Please note, you should only enable languages employed. Enabling too many languages may influence OCR processing negatively. To make the changes take effect, you must export the OCR configuration files. | Choose the languages required. In this scenario, | Cobol | Cobol programming language |
| Please note, you should only enable languages employed. Enabling too many languages may influence OCR processing negatively. To make the changes take effect, you must export the OCR configuration files. | Danish is activated | Corsican | Corsican |
| Please note, you should only enable languages employed. Enabling too many languages may influence OCR processing negatively. To make the changes take effect, you must export the OCR configuration files. | Diagon note you should only anable languages | CrimeanTatar | Crimean Tatar |
| employed. Enabling too many languages may influence OCR processing negatively. To make the changes take effect, you must export the OCR configuration files. | Please note, you should only enable languages | Croatian | Croatian |
| influence OCR processing negatively. To make the changes take effect, you must export the OCR configuration files. | employed. Enabling too many languages may | Crow | Crow |
| initiation count of the count o | influence OCD pressesing negatively. To make the | Czech | Czech |
| changes take effect, you must export the OCR configuration files. | initiation of the second second regatively. To make the | Danish | Danish |
| configuration files. Digits Numbers Durgan Durgan Durgan Durbell Durbell Durbell Durbell Durbell Durbell Durbell< | changes take effect, you must export the OCR | Dargwa | Dargwa |
| Image: Consignation mess. Image: Dungan Dungan Image: Dungan Dutch Dutch (Netherlands) Image: Dungan Dutch (Netherlands) Image: Dungan Image: Dungan Dungan Dutch (Netherlands) Image: Dungan Dungan Dutch (Netherlands) Image: Dungan Dungan Dungan | configuration files | Digits | Numbers |
| Image: Section of the section of t | configuration files. | Dungan | Dungan |
| Dutch Belgian Dutch (Belgium) E138 For MICR (E-138) text type English English English English | | Dutch | Dutch (Netherlands) |
| E13B For MICR (E-13B) text type Image: Section 2 of MICR English Image: Section 2 of MICR English Image: Section 2 of MICR English | | DutchBelgian | Dutch (Belgium) |
| Image: Second se | | E13B | For MICR (E-13B) text type |
| Enders - Colline | | English | English |
| | | E-00 | F-0.1 |



| When finished, select Close to return to the document category card. | Croatian Crow Czech Danish Dargwa Digits Dungan Dutch Dutch Dutch Estates of utilite | Croatian Crow Czech Danish Dargwa Numbers Durgan Dutch (Netherlands) Dutch (Relgium) For MICR (E-138) text typ English | e | Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø Ø |
|---|---|--|---|---|
| To activate automatically splitting of the OCR processed documents, enable the switch Split Documents Automatically . Please note, the actual splitting occurs when importing the documents. Enabling auto splitting might increase the import time. | OCR Processing TIFF Image Resolution TIFF Image Colour Mo Black Max. number of page | 300 k & White 200 | SPLIT Split Documents Auto Auto Move to Compa Doc with Inicidentifie | |
| According to the Company Identification Texts table, activating Auto Move to Company lets automatically Document Capture move the imported documents to the corresponding companies. | OCR Languages Danie Codeunits > Codeunits > CCR Processing TIFF Image Resolution TIFF Image Colour Mo Blacd Max. number of page | attes box 300 k k k White • 200 200 | SPLIT Split Documents Auto Auto Move to Compa | |
| | OCR Languages Danis | sh, English | Doc. with Unidentifie | Import in active Company |
| When a document is imported, but no corresponding company is found, the document is either placed in the active company or tagged as Unknown Identified | OCR Processing | | | |
| Company. Adjust the setting in Doc. with Unidentified Company to either import the document in the active company or as an unidentified document. The tagged unidentified documents are accessible in every single company in the database through the document category overview in the column Open UIC Documents | TIFF Image Resolution · · · Elack · · · · · · · · · · · · · · · · · · · | 300 & White • 200 . English | SPLIT Split Documents Auto Auto Move to Compa Doc. with Unidentifie | Import in active Company |