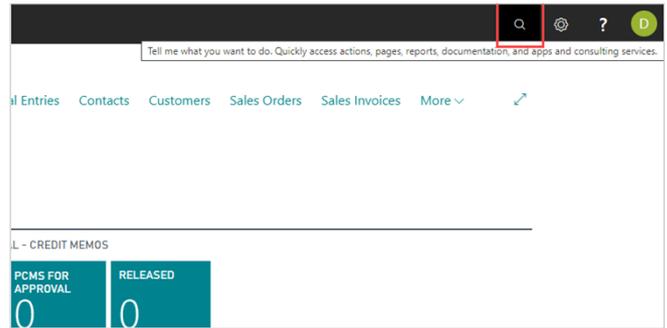
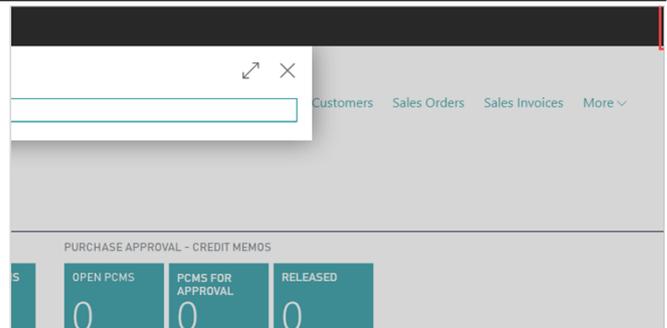


The configuration of a document category often includes settings regarding OCR processing. Let's walk through the fast tab on the document category page and have the settings that concern the OCR processing explained.

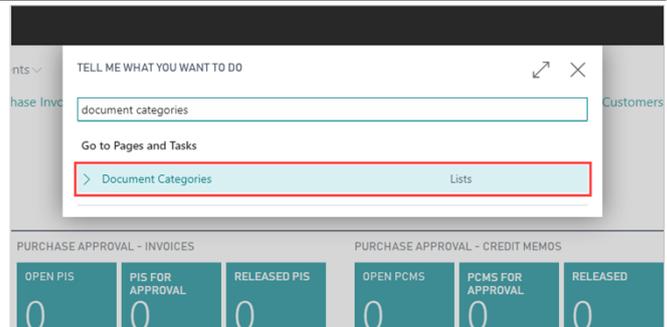
Select the magnifier to find the document categories.



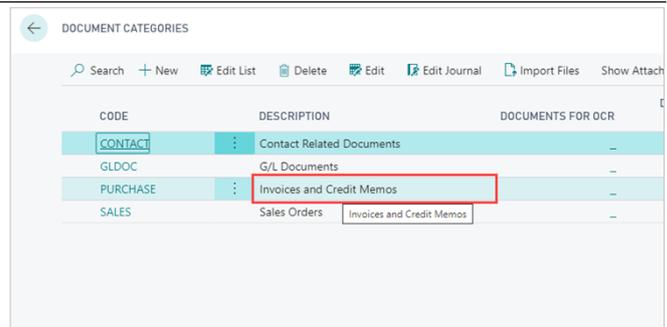
Enter the text **document categories** to start searching.



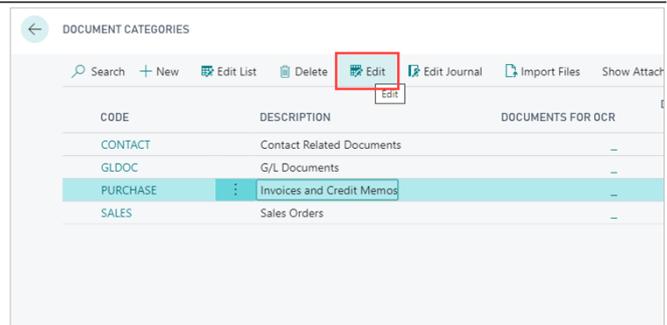
Select Document Categories.



Select the document category you want to configure. In this session, the Purchase category is the one to look at.



Select **Edit** in the ribbon.



In the OCR fast tab, you can adjust how Document Capture processes the incoming documents. Please note, some of the fields require the OCR configuration files exported after changing the setting.

Changing the **TIFF Image Resolution** affects the image shown in the document viewer on several pages, such as the Document Journal or Purchase Invoice card.

Please note, the TIFF resolution does not affect the quality of the OCR processing. This setting only adjusts the viewing of the document pages. To make the changes take effect, you must export the OCR configuration files.

The screenshot shows the 'OCR Processing' configuration page. The 'TIFF Image Resolution' field is highlighted with a red box and contains the value '300'. Other visible fields include 'TIFF Image Colour Mode' set to 'Black & White', 'Max. number of page...' set to '200', and 'OCR Languages' set to 'English'. There are also toggle switches for 'SPLIT' and 'Auto Move to Compa...', and a button for 'Import in active Company'.

The **TIFF Image Colour Mode** adjusts the color level of images shown in the document viewer. The original PDF is naturally available in its original shape.

Please note, the TIFF color mode does not affect the quality of the OCR processing. This setting only adjusts the viewing of the document pages. To make the changes take effect, you must export the OCR configuration files.

The screenshot shows the 'OCR Processing' configuration page. The 'TIFF Image Colour Mode' dropdown menu is highlighted with a red box and shows 'Black & White' selected. Other fields are the same as in the previous screenshot.

To speed up the importing and save space in the database, you can limit the amount of underlying data to import after the OCR processing.

No matter the setting in the field **Max. number of pages to process per file**, the data for the first page, and the last three pages, are always imported.

Please note, the maximum number of pages only affects the OCR data imported. The entire PDF is OCR processed, meaning that the full amount of pages in the document counts as usage. The total number of TIFF images are still available when viewing the document. To make the changes take effect, you must export the OCR configuration files.

The screenshot shows the 'OCR Processing' configuration page. The 'Max. number of page...' field is highlighted with a red box and contains the value '200'. Other fields are the same as in the previous screenshots.

**OCR Languages** are the languages enabled for OCR processing documents.

The screenshot shows the 'OCR Processing' configuration page. The 'OCR Languages' field is highlighted with a red box and shows 'English' selected. A tooltip below the field reads 'Open details for "OCR Languages" "English"'. Other fields are the same as in the previous screenshots.

Choose the languages required. In this scenario, Danish is activated.

Please note, you should only enable languages employed. Enabling too many languages may influence OCR processing negatively. To make the changes take effect, you must export the OCR configuration files.

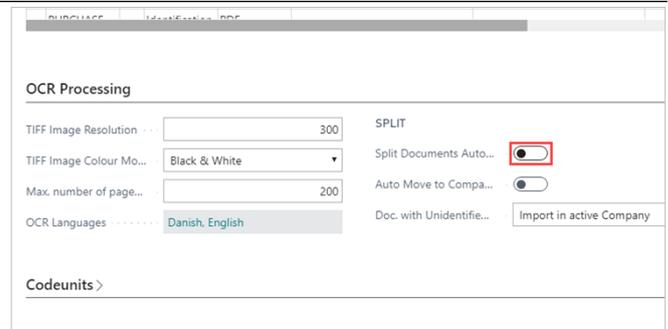
Language	Language Name	Language Code
<input type="checkbox"/>	Cobol	Cobol programming language
<input type="checkbox"/>	Corsican	Corsican
<input type="checkbox"/>	CrimeanTatar	Crimean Tatar
<input type="checkbox"/>	Croatian	Croatian
<input type="checkbox"/>	Crow	Crow
<input type="checkbox"/>	Czech	Czech
<input checked="" type="checkbox"/>	Danish	Danish
<input type="checkbox"/>	Dargwa	Dargwa
<input type="checkbox"/>	Digits	Numbers
<input type="checkbox"/>	Dungan	Dungan
<input type="checkbox"/>	Dutch	Dutch (Netherlands)
<input type="checkbox"/>	DutchBelgian	Dutch (Belgium)
<input type="checkbox"/>	E13B	For MICR (E-13B) text type
<input checked="" type="checkbox"/>	English	English
<input type="checkbox"/>	English (UK)	English (UK)

When finished, select **Close** to return to the document category card.

Croatian	Croatian	<input checked="" type="checkbox"/>
Crow	Crow	<input type="checkbox"/>
Czech	Czech	<input checked="" type="checkbox"/>
⋮		
Danish	Danish	<input checked="" type="checkbox"/>
Dargwa	Dargwa	<input type="checkbox"/>
Digits	Numbers	<input type="checkbox"/>
Dungan	Dungan	<input type="checkbox"/>
Dutch	Dutch (Netherlands)	<input checked="" type="checkbox"/>
DutchBelgian	Dutch (Belgium)	<input checked="" type="checkbox"/>
E13B	For MICR (E-13B) text type	<input type="checkbox"/>
English	English	<input checked="" type="checkbox"/>
English (US)	English (US)	<input type="checkbox"/>

To activate automatically splitting of the OCR processed documents, enable the switch **Split Documents Automatically**.

Please note, the actual splitting occurs when importing the documents. Enabling auto splitting might increase the import time.



OCR Processing

TIFF Image Resolution: 300

TIFF Image Colour Mo...: Black & White

Max. number of page...: 200

OCR Languages: Danish, English

SPLIT

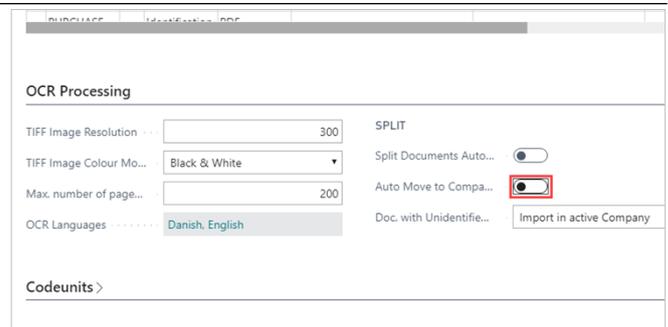
Split Documents Auto...:

Auto Move to Compa...:

Doc. with Unidentifie...: Import in active Company

Codeunits >

According to the Company Identification Texts table, activating **Auto Move to Company** lets automatically Document Capture move the imported documents to the corresponding companies.



OCR Processing

TIFF Image Resolution: 300

TIFF Image Colour Mo...: Black & White

Max. number of page...: 200

OCR Languages: Danish, English

SPLIT

Split Documents Auto...:

Auto Move to Compa...:

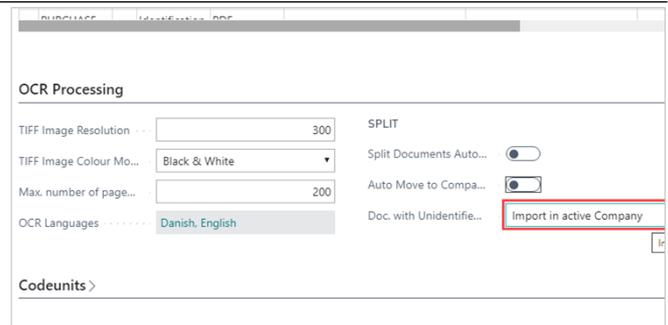
Doc. with Unidentifie...: Import in active Company

Codeunits >

When a document is imported, but no corresponding company is found, the document is either placed in the active company or tagged as Unknow Identified Company.

Adjust the setting in **Doc. with Unidentified Company** to either import the document in the active company or as an unidentified document.

The tagged unidentified documents are accessible in every single company in the database through the document category overview in the column Open UIC Documents.



OCR Processing

TIFF Image Resolution: 300

TIFF Image Colour Mo...: Black & White

Max. number of page...: 200

OCR Languages: Danish, English

SPLIT

Split Documents Auto...:

Auto Move to Compa...:

Doc. with Unidentifie...: Import in active Company

Codeunits >