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This session guides you through the settings that require you to export the OCR configuration files whenever they are adjusted.

Select magnifier to find the document categories.	Tell me what you want to do. Quickly access actions, pages, reports, documentation, and apps and consulting services.
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In today's scenario, the Purchase category is the one we focus on.	
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On the category card, we have two fast tabs with settings that directly affect OCR processing. Altering any of these settings demands an export of the OCR configuration files to take effect.



The fast tab OCR Processing has two columns: All the properties on the left-hand side are parameters that directly influence the OCR Service. Modifying these properties requires you to export the OCR configuration files to activate the new settings. The settings in the right-hand side column, with the headline SPLIT, are document processing properties that influence the documents after the OCR processing. Changing values in these properties does NOT require the export of the OCR configuration files.

All the properties in the fast tab E-Mail are parameters that directly influence the OCR Service. Modifying these properties requires you to export the OCR configuration files to activate the new settings.

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E-Mail IMAP Server Port Server Port Username	993 mailserver.local 992 invoice@maildomain.local	

Let's take a closer look at the four properties on the OCR Processing fast tab.

The first field, TIFF Image Resolution , is the resolution of the TIFF files created during the OCR processing of the PDF. This property determines the quality of the images shown in Business Central. Please note, when increasing the resolution, the TIFF files take up more disk space. When decreasing the value, the TIFF files require less space.	OCR Processing TIFF Image Resolution 300 TIFF Image Colour M Black & White Max. number of page 200 OCR Languages English E-Mail IMAP Server Address Server Address mailserver.local	SPLIT Split Documents Aut · • Auto Move to Compa · • Doc. with Unidentifie · Import in active Company · • Import and Archive E · •
	Server Port 993	
In the next field, TIFF Image Colour Mode , you choose the color level of the TIFF. The default value is Black & White . This property determines the quality of the images shown in Business Central. Please note, when choosing Greyscale or Color, the TIFF files take up more disk space. When the value is set to Black & White, the TIFF files require less space.	OCR Processing TIFF Image Resolution 300 TIFF Image Colour M Black & White Max. number of page Black & White OCR Languages Black & White OCR Languages English E-Mail IMAP Server Address Server Address mailserver.local 933	SPLIT Split Documents Aut (Auto Move to Compa (Doc. with Unidentifie Import in active Company Import and Archive E (
The field Max. number of pages to process per file controls the amount of data imported to Document Capture after the OCR processing. The default value is set to 200 pages. A document with more pages, let's say 350 pages, is still fully processed and visible in Document Capture. However, only the first 200 pages are imported as data, and therefore you are only able to recognize data from those 200 pages. Please note, no matter the value in the field Max. number of pages to process per file, the data for the first page, and the last three pages are always imported.	OCR Processing TIFF Image Resolution TIFF Image Colour M Black & White Max. number of page QCR Languages E-Mail IMAP Server Address Server Port 993	SPLIT Split Documents Aut · • Auto Move to Compa · • Doc. with Unidentifie · Import in active Company Import and Archive E · •



OCR Languages is the list of languages that the OCR service will use for interpreting the PDF to recognize the individual words according to the OCR dictionary.

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You can enable multiple languages, for example, English and Danish, in the same document category. Please note, only enable languages needed. Activating too many languages will slow down the OCR processing and perhaps even confuse the service.

Now it's time to look at the properties on the E-Mail fast tab.

Please note, the E-Mail fast tab is only visible when on-premises OCR in the Document Capture Setup page is enabled. When using the Continia Cloud OCR, the E-Mail fast tab is hidden.

The field **Server Address** is the network address of your e-mail server.

Server Port is the port number configured in your environment.

Please note, Document Capture reads the email on the mail server via IMAP.

OCR Processing		
TIFF Image Resolution	300	SPLIT
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Server Address	mailserver.local	
Server Port	993	

IMAP		Import and Archive E	
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Username	invoice@maildomain.local		
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ess	mailserver.local	
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r Download		

- Fill in the **Username** for the account that holds the mail address for receiving documents to this category.
- Remember to fill in the **Password** for the account.

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Activate the switch Delete After Download to have the e-mails deleted after the OCR service has finished downloading the PDFs from the mail server. By default, this function is turned off.	E-Mail IMAP Server Addressmailserver.local Server Port
The field Import and Archive E-Mails archives the e- mail, containing the files downloaded, in the archive file path specified on the Document Capture Setup card. The default setting for this property is on.	E-Mail IMAP Server Address mailserver.local Server Port Username Imvoice@maildomain.local Password Delete After Download .
Select Back to return to the document category list.	Identification Fields Identification XML OICUBL-ID
Select Back to return to the role center.	DOCUMENT CATEGORIES WORK DATE: 1/28/2021 Back > Search + New Import Files CODE DESCRIPTION DOCUMEN FOR OCR DOCUMEN FOR IMPORT DOCUMEN WITH ERROR DOCUMEN TO REGISTER CONTACT Contact Related Documents
Besides the OCR options in the document categories, there is a single property in the Document Capture Setup page that requires an export of the OCR configurations files when changed. Select the magnifier to find the Document Capture Setup page.	Construction of the second se

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If you change the PDF File Path for OCR in the Document Capture Setup page, you also must export the OCR Configuration files.	General Document Storage Ty File System Use Cloud OCR Archive File StorAGE Include Company C Include Category Co Include Category Co
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Select the magnifier to find the export OCR configuration function. Tell me what you want to do. Quickly access actions, 2 L - CREDIT MEMOS RELEASE Enter the text export ocr configuration files. TELL ME WHAT YOU WANT TO DO nternational Ltd. Posted Documents ournal Vendors Purchase Orders Purchase Invo e PURCHASE APPROVAL - INVOICES PURCHA RELEASED PIS Select Export OCR Configuration Files to activate the export. 2 × TELL ME WHAT YOU WANT TO DO Your updated settings are now exported to the OCR service. export ocr configuration files Go to Pages and Tasks Export OCR Configuration Files PURCHASE APPROVAL - INVOICES PURCHASE APPROVAL - CREDIT MEMOS