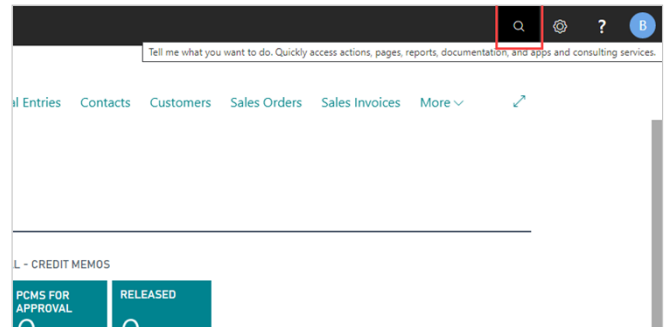
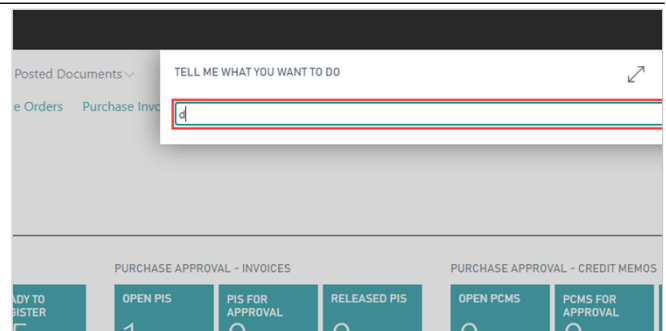


This session guides you through the settings that require you to export the OCR configuration files whenever they are adjusted.

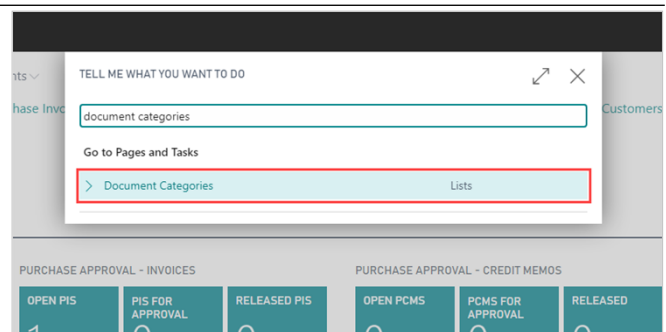
Select magnifier to find the document categories.



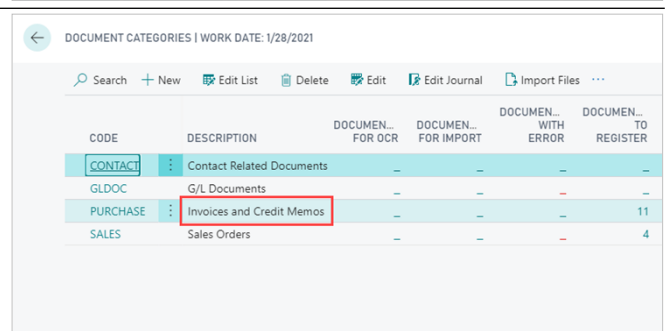
Enter the text **document categories** to start searching.



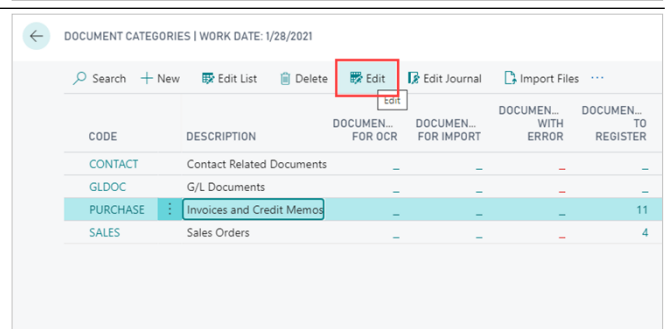
Select Document Categories.



Select the category you want to view or edit. In today's scenario, the Purchase category is the one we focus on.



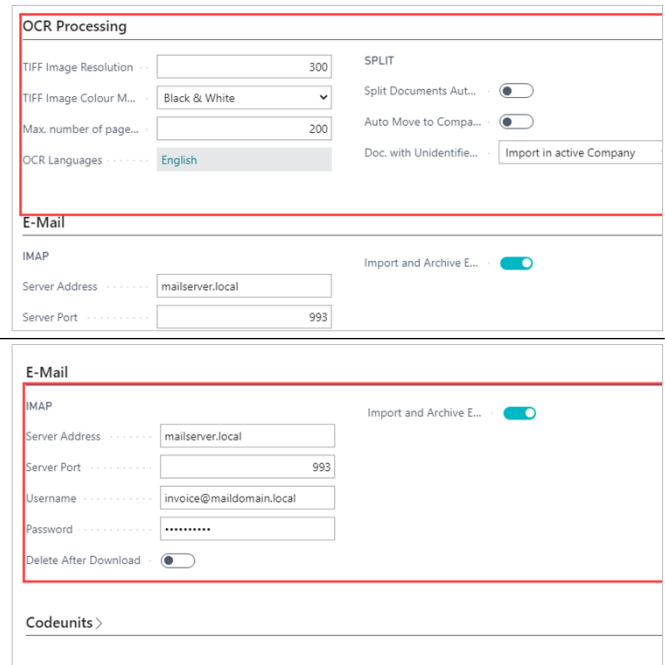
Select the action **Edit** in the ribbon.



On the category card, we have two fast tabs with settings that directly affect OCR processing. Altering any of these settings demands an export of the OCR configuration files to take effect.

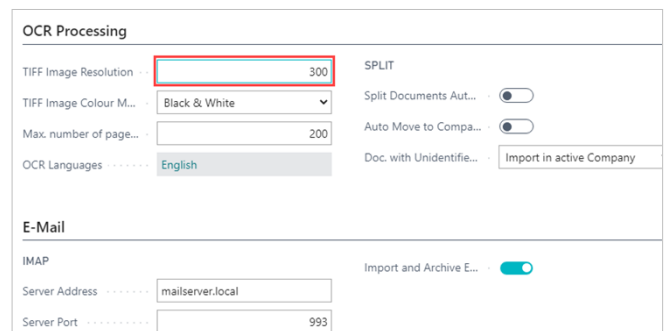
The fast tab OCR Processing has two columns: All the properties on the left-hand side are parameters that directly influence the OCR Service. Modifying these properties requires you to export the OCR configuration files to activate the new settings. The settings in the right-hand side column, with the headline SPLIT, are document processing properties that influence the documents after the OCR processing. Changing values in these properties does NOT require the export of the OCR configuration files.

All the properties in the fast tab E-Mail are parameters that directly influence the OCR Service. Modifying these properties requires you to export the OCR configuration files to activate the new settings.

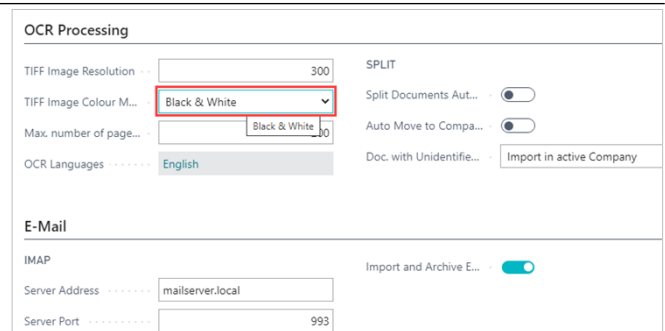


Let's take a closer look at the four properties on the OCR Processing fast tab.

The first field, **TIFF Image Resolution**, is the resolution of the TIFF files created during the OCR processing of the PDF. This property determines the quality of the images shown in Business Central. Please note, when increasing the resolution, the TIFF files take up more disk space. When decreasing the value, the TIFF files require less space.

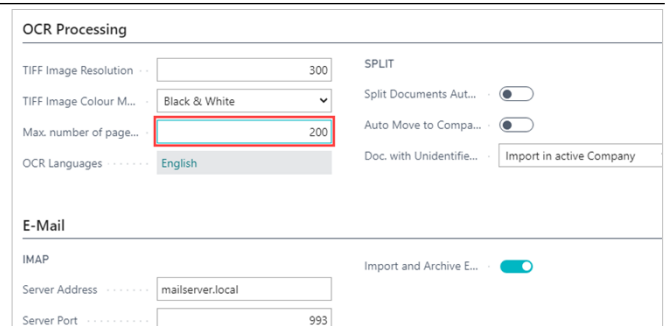


In the next field, **TIFF Image Colour Mode**, you choose the color level of the TIFF. The default value is **Black & White**. This property determines the quality of the images shown in Business Central. Please note, when choosing Greyscale or Color, the TIFF files take up more disk space. When the value is set to Black & White, the TIFF files require less space.



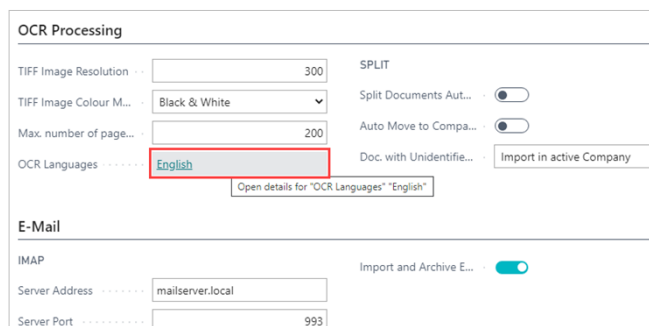
The field **Max. number of pages to process per file** controls the amount of data imported to Document Capture after the OCR processing. The default value is set to 200 pages.

A document with more pages, let's say 350 pages, is still fully processed and visible in Document Capture. However, only the first 200 pages are imported as data, and therefore you are only able to recognize data from those 200 pages. Please note, no matter the value in the field Max. number of pages to process per file, the data for the first page, and the last three pages are always imported.



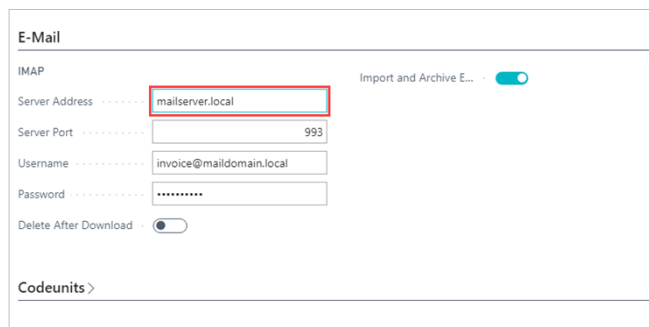
**OCR Languages** is the list of languages that the OCR service will use for interpreting the PDF to recognize the individual words according to the OCR dictionary.

You can enable multiple languages, for example, English and Danish, in the same document category. Please note, only enable languages needed. Activating too many languages will slow down the OCR processing and perhaps even confuse the service.



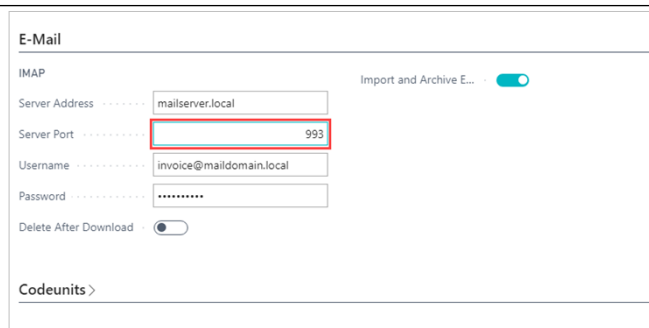
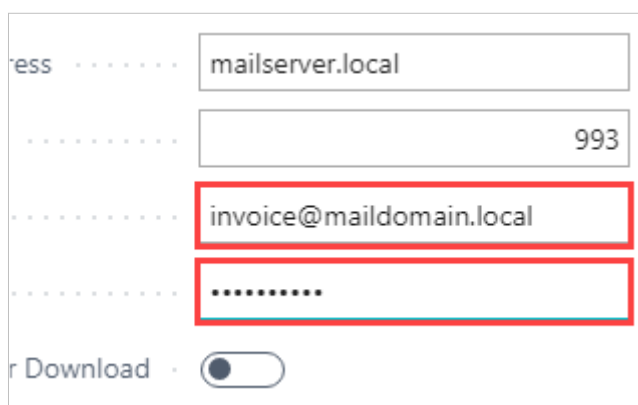
Now it's time to look at the properties on the E-Mail fast tab.

Please note, the E-Mail fast tab is only visible when on-premises OCR in the Document Capture Setup page is enabled. When using the Continia Cloud OCR, the E-Mail fast tab is hidden. The field **Server Address** is the network address of your e-mail server.



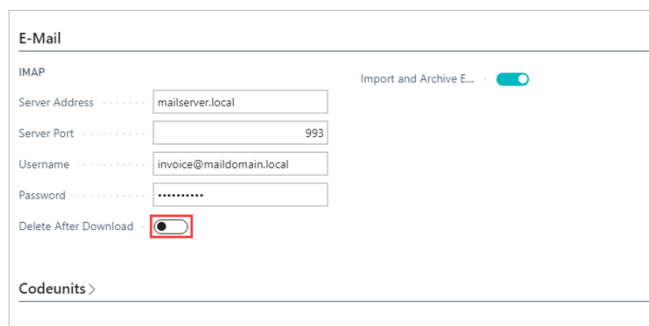
**Server Port** is the port number configured in your environment.

Please note, Document Capture reads the email on the mail server via IMAP.

- Fill in the **Username** for the account that holds the mail address for receiving documents to this category.
- Remember to fill in the **Password** for the account.

Activate the switch **Delete After Download** to have the e-mails deleted after the OCR service has finished downloading the PDFs from the mail server. By default, this function is turned off.



E-Mail

IMAP

Server Address ..... mailserver.local

Server Port ..... 993

Username ..... invoice@maildomain.local

Password ..... \*\*\*\*\*

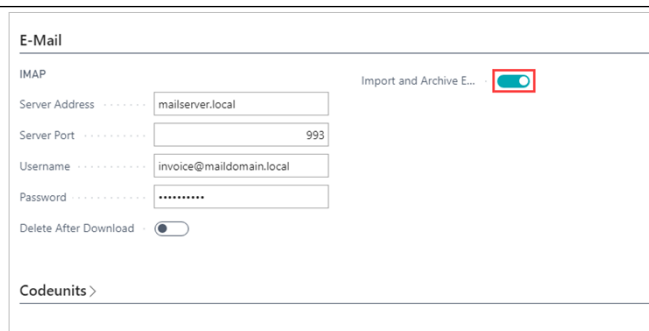
Delete After Download ☐

Import and Archive E... ☐

Codeunits >

The field **Import and Archive E-Mails** archives the e-mail, containing the files downloaded, in the archive file path specified on the Document Capture Setup card.

The default setting for this property is on.



E-Mail

IMAP

Server Address ..... mailserver.local

Server Port ..... 993

Username ..... invoice@maildomain.local

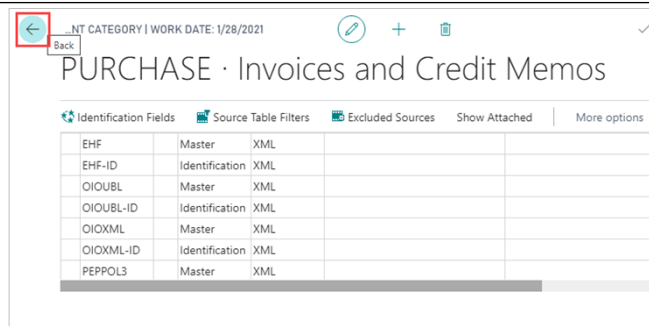
Password ..... \*\*\*\*\*

Delete After Download ☐

Import and Archive E... ☒

Codeunits >

Select **Back** to return to the document category list.



← Back

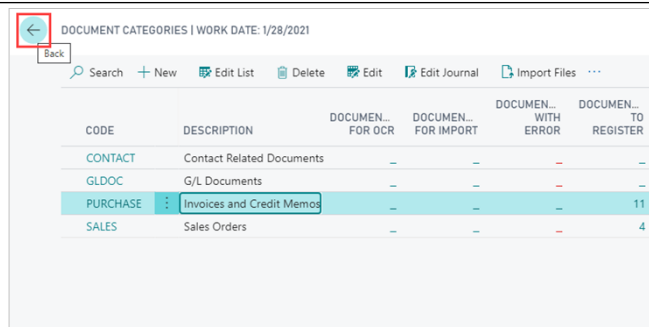
NT CATEGORY | WORK DATE: 1/28/2021

PURCHASE · Invoices and Credit Memos

Identification Fields Source Table Filters Excluded Sources Show Attached More options

Code	Description	Master	XML
EHF	Master	XML	
EHF-ID	Identification	XML	
OIOUBL	Master	XML	
OIOUBL-ID	Identification	XML	
OIOXML	Master	XML	
OIOXML-ID	Identification	XML	
PEPPOL3	Master	XML	

Select **Back** to return to the role center.



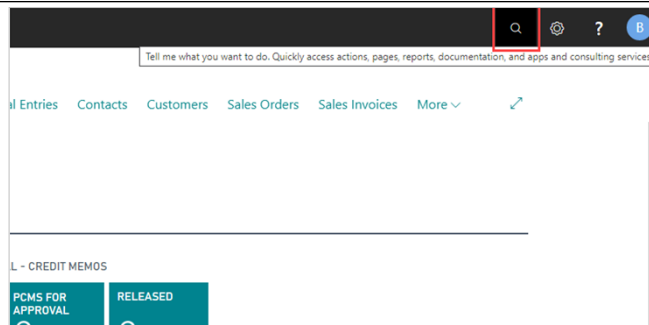
← Back

DOCUMENT CATEGORIES | WORK DATE: 1/28/2021

Search + New Edit List Delete Edit Edit Journal Import Files ...

CODE	DESCRIPTION	DOCUMENT... FOR OCR	DOCUMENT... FOR IMPORT	DOCUMENT... WITH ERROR	DOCUMENT... TO REGISTER
CONTACT	Contact Related Documents	—	—	—	—
GLDOC	G/L Documents	—	—	—	—
PURCHASE	Invoices and Credit Memos	—	—	—	11
SALES	Sales Orders	—	—	—	4

Besides the OCR options in the document categories, there is a single property in the Document Capture Setup page that requires an export of the OCR configurations files when changed. Select the magnifier to find the Document Capture Setup page.



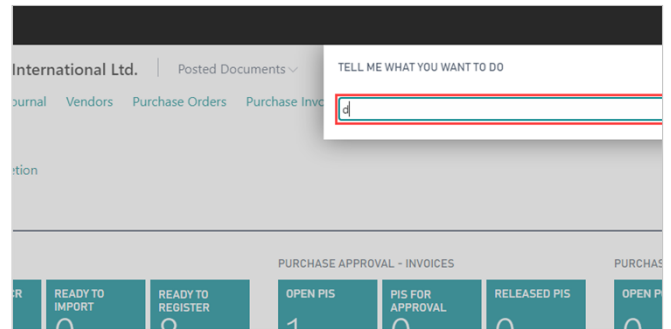
Tell me what you want to do. Quickly access actions, pages, reports, documentation, and apps and consulting services.

Entries Contacts Customers Sales Orders Sales Invoices More

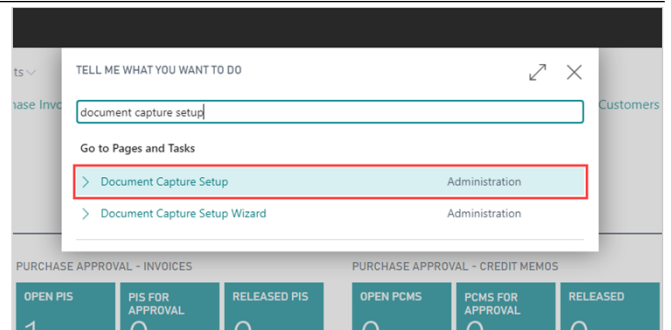
L - CREDIT MEMOS

PCMS FOR APPROVAL RELEASED

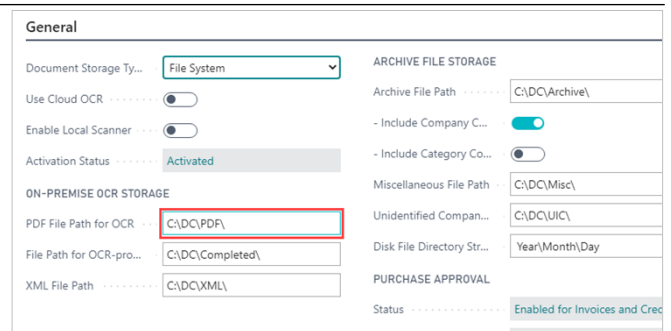
Enter the text **document capture setup** to start searching.



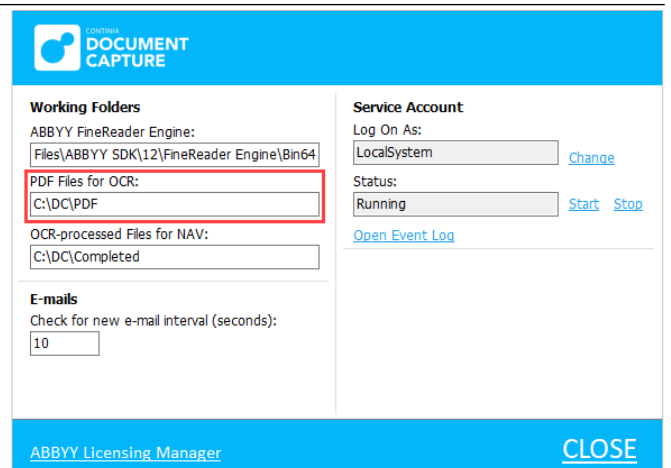
Select Document Capture Setup.



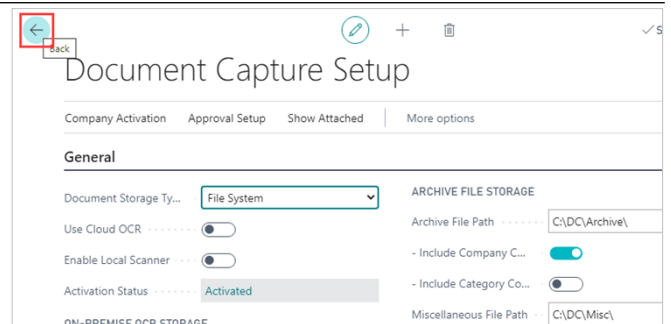
If you change the **PDF File Path for OCR** in the Document Capture Setup page, you also must export the OCR Configuration files.



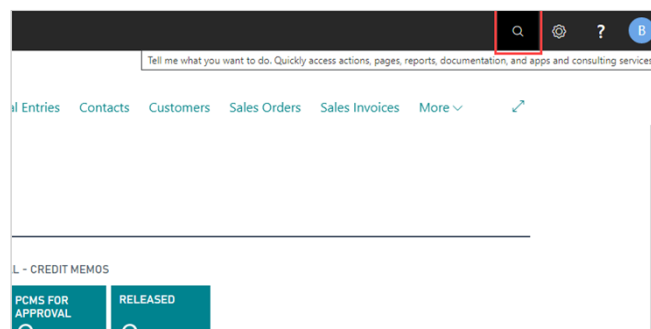
When modifying the PDF file path, also remember to update the same property in the Document Capture Configuration Manager.



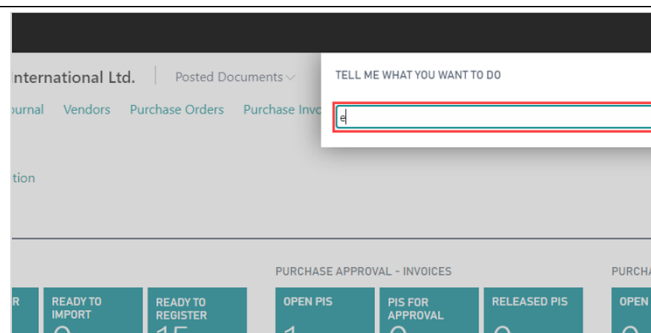
Select **Back** to return to the role center.



Select the magnifier to find the export OCR configuration function.



Enter the text **export ocr configuration files**.



Select Export OCR Configuration Files to activate the export.  
Your updated settings are now exported to the OCR service.

