Continia

To have the documents OCR processed, you can either use the Continia Cloud OCR service or install the ABBYY FineReader Engine and Document Capture Service On-Premises.   In this guide, you will see how to install the On-Premises services.
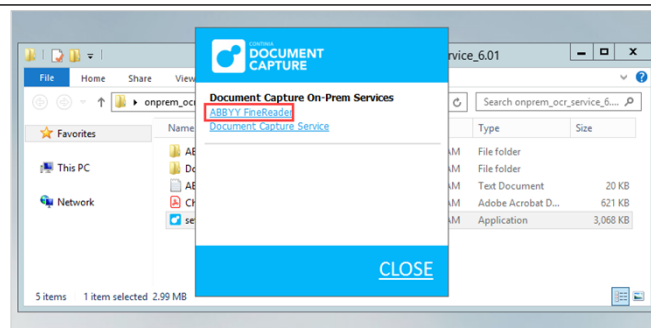
Start the installation by opening the OCR installation package downloaded from the Continia PartnerZone. Run the "**setup**" file.
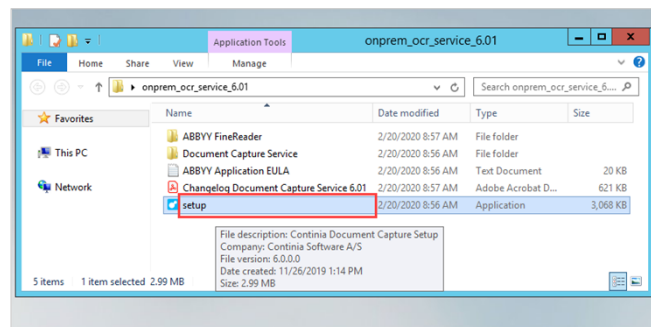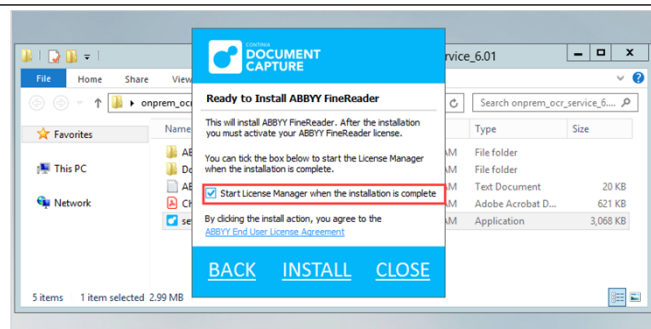
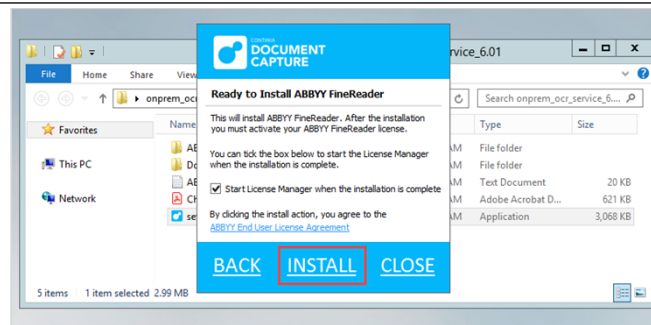When presented with the Security Warning, select "**Run**".
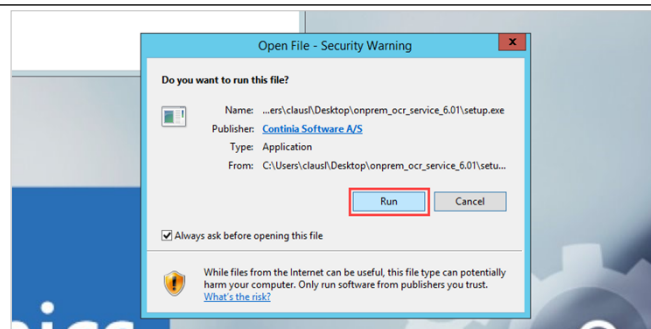
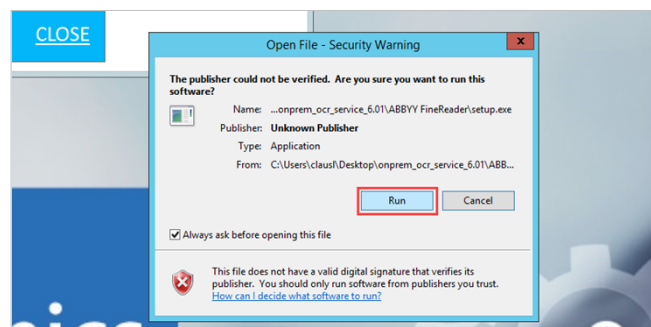Select "**ABBYY FineReader**" in the menu.

You can choose to open the ABBYY License Manager directly after the installation is completed. the recommended and default option is to start the ABBYY License Manager automatically.
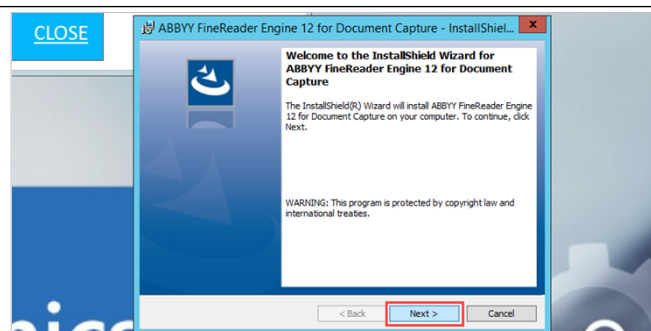
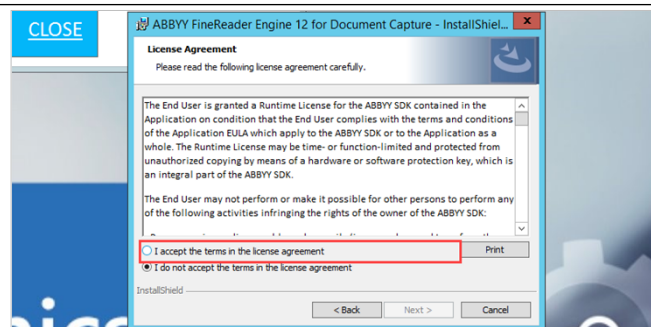Select "**INSTALL**" to install the ABBYY FineReader Engine.

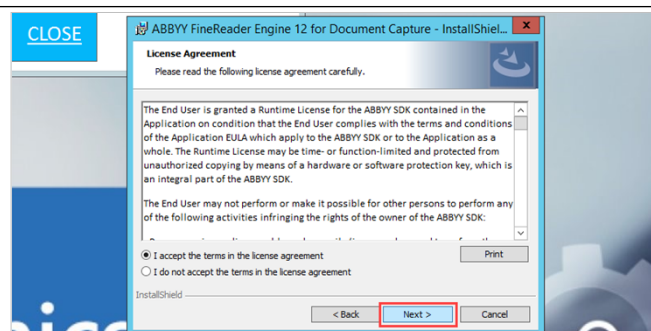When presented with the Security Warning, select "**Run**".

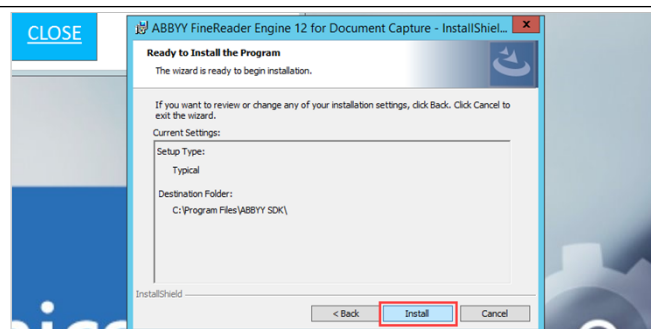Select "**Next**" to continue the installation wizard.
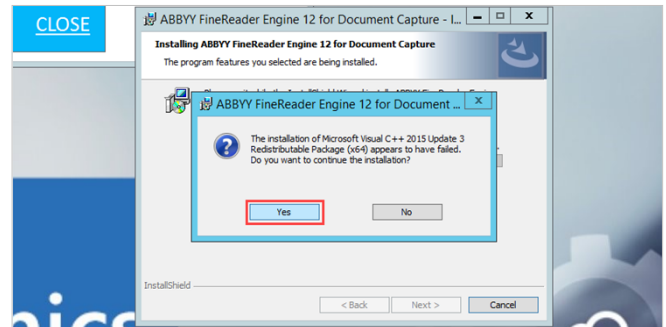
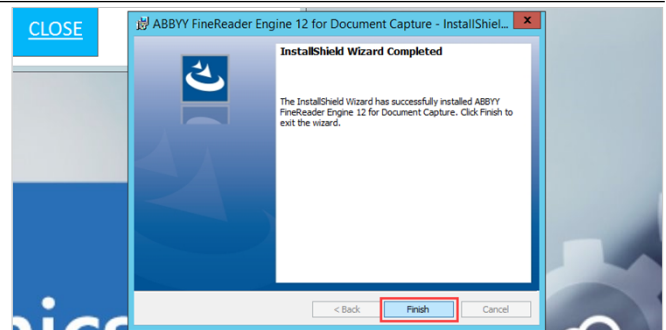Accept the license agreement.

Select "**Next**" to continue.

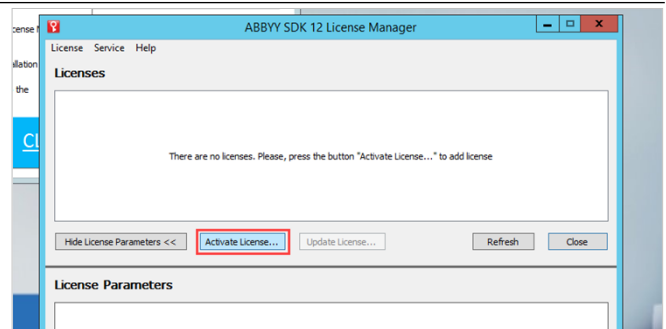Select "**Next**" to deploy the service.

In some environments, you might encounter this message. Please select "**Yes**" to continue.
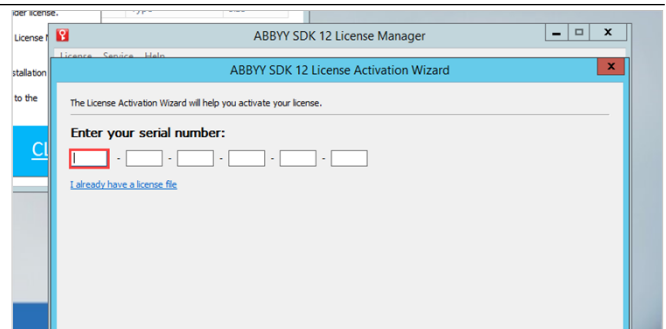
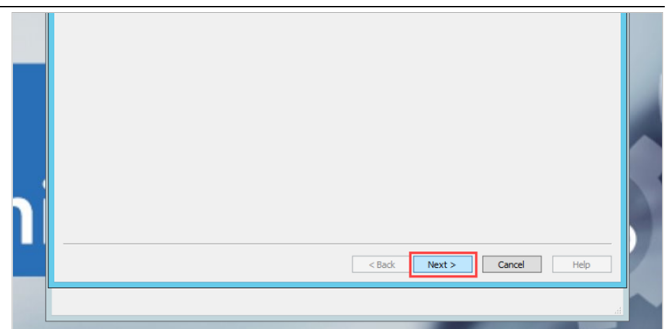Select "**Finish**" to close the installation wizard.

After the service is deployed, the License Manager opens.
Select "**Activate License...**".

In the Activation Wizard, enter your license number provided by Continia Software.
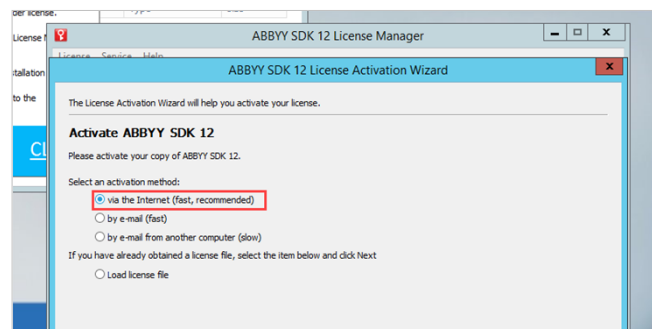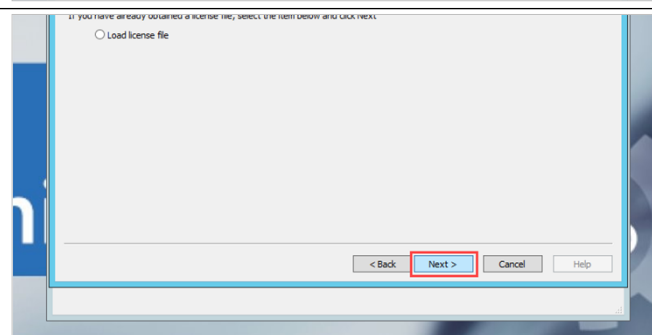
Select "**Next**" to continue.

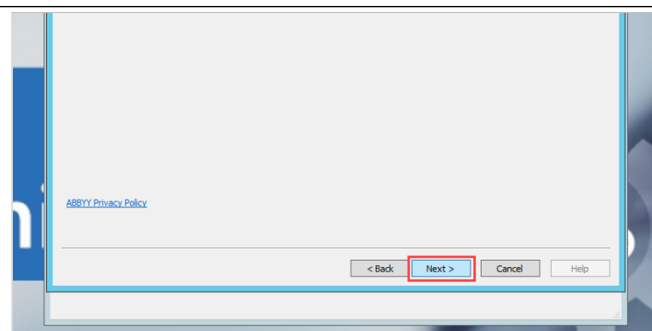The fastest way to activate the license is via the internet.
If you, for some reason, are unable to complete the activation via the internet, you can choose one of the other options.
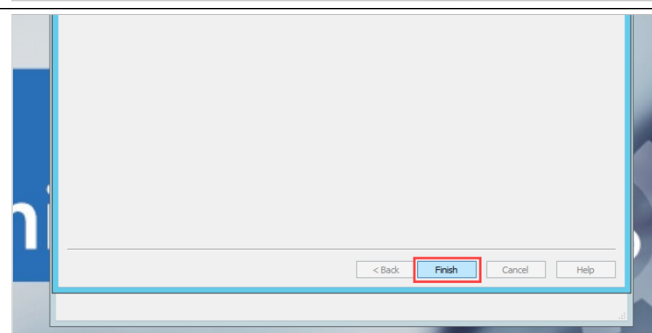
Select "**Next**" to continue.

Select "**Next**" to continue.

Select "**Finish**" to close the activation wizard.

Please notice that the FineReader Engine can only be activated on one server at a time. If the OCR service is moved to another server, you can deactivate and reactivate the license key - but only a limited number of times. If the license key is locked down, due to too many activation attempts, the key must be unlocked manually. To request a license unlock, submit a written request to Continia Software. Kindly note that the process of reopening the key can take several days.
Select "**Close**" to close the License Manager.
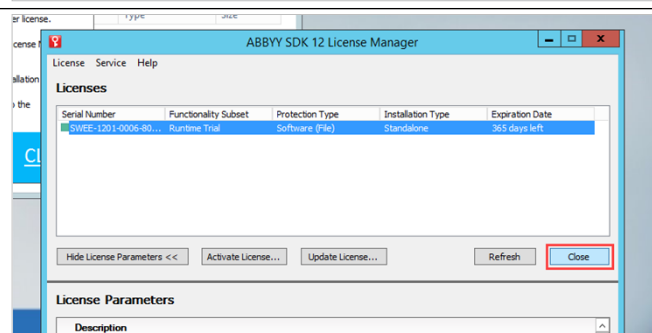
The next step is to install the "**Document Capture Service**".
Select "**Document Capture Service**" on the menu.
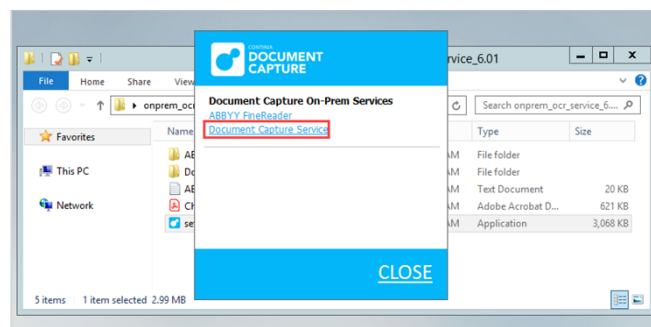
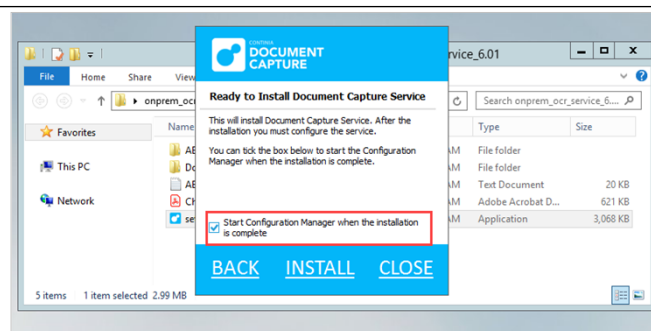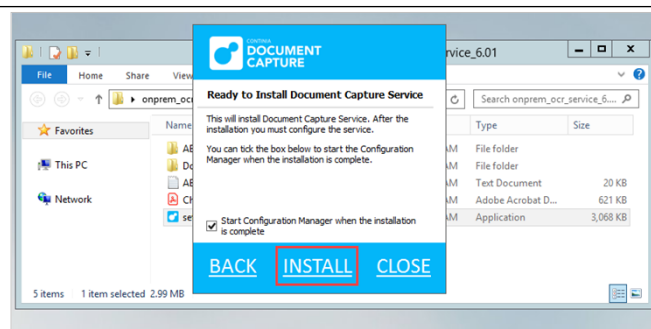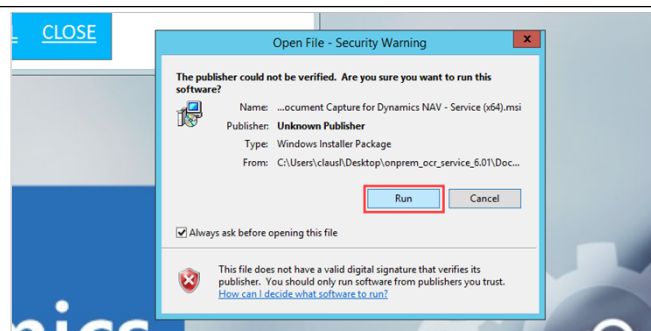You can choose to open the Configuration Manager directly after the installation is completed. The recommended and default option is to start the Configuration Manager automatically.

Select "**INSTALL**" to install the Document Capture Service.

When presented with the Security Warning, select "**Run**".

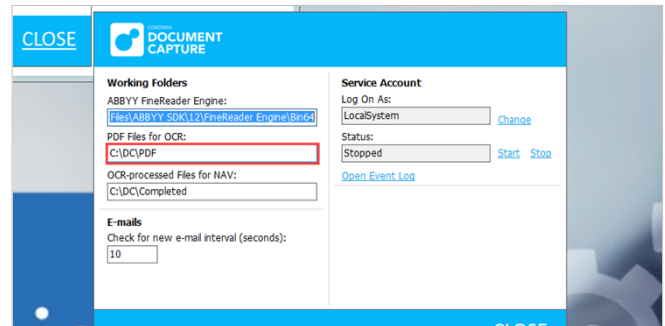When the installation of the Document Capture Service is completed, the Configuration Manager opens. Let's go through the configuration together.

The first section, "Working Folders" are the folders that the ABBY OCR Engine uses for processing the incoming documents.
The first field, "**ABBYY FineReader Engine:**" is auto-filled with the folder location of the newly installed ABBYY Finereader Engine.
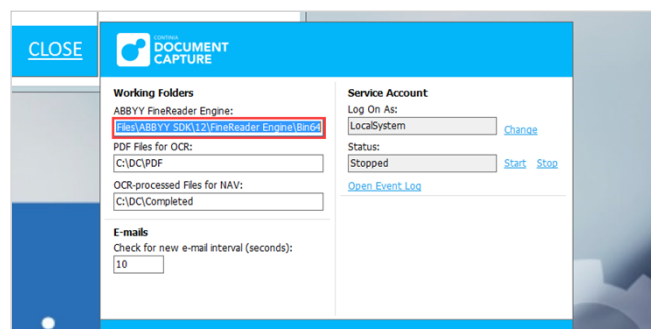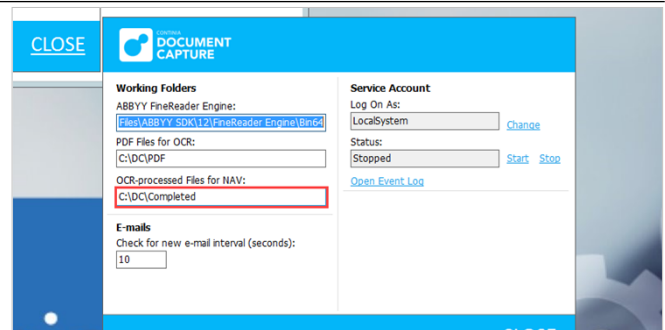
The file path in the field, "**PDF Files for OCR:**" is the location where the OCR engine places files that are currently processed. The default value is already in the field. However, you can change this if needed.

Please notice, the file path must be on the same server as the ABBYY FineReader Engine.
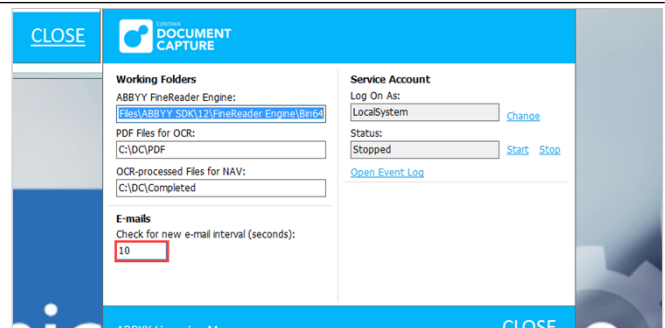
The file path in the field, "**OCR-processed Files for NAV:**" is the location where the OCR engine places the files that are completed. The default value is already in the field. However, you can change this if needed.
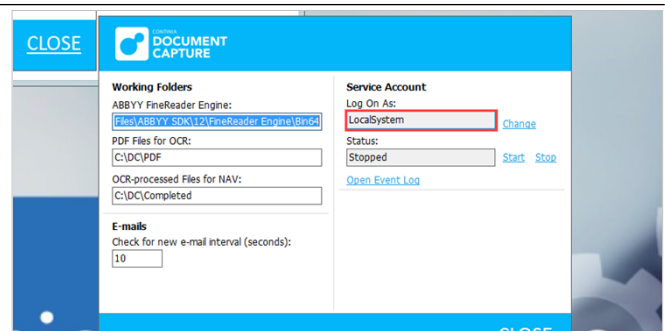
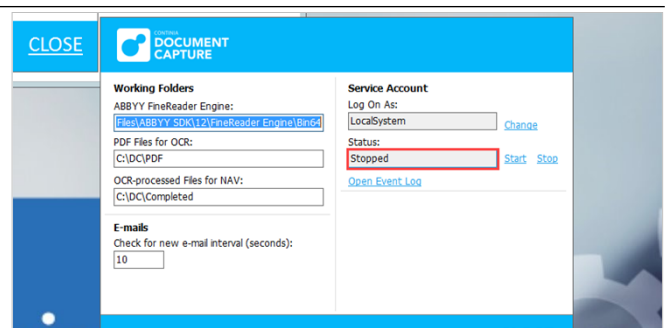Please notice, the file path must be on the same server as the ABBYY Finereader Engine.

The next section, "E-mails", has only one property. The field, "**Check for new e-mail interval (seconds):**" indicates how often the Document Capture Service checks if there are new e-mails to be processed.

The last section, "Service Account", contains two properties and four actions.
In the field "**Log On As:**" you see which account is chosen for running the Document Capture Service. If needed, you can change the service account by selecting "Change" to the right of the field.
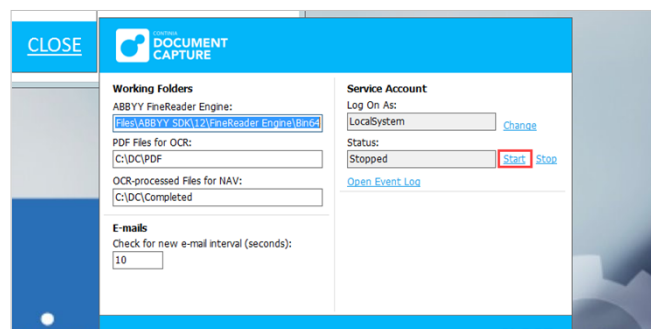
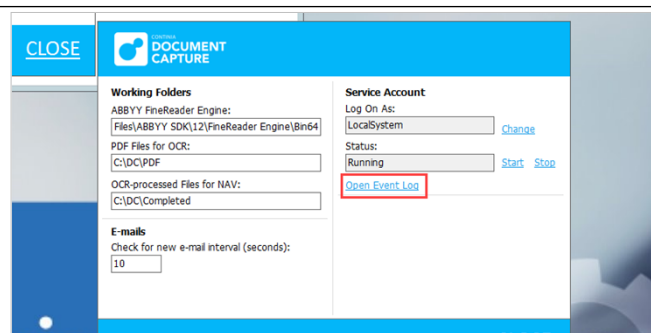The field "**Status:**" shows the current service status.

To start the service, select "**Start**" to the right of the status field.
If you like to stop the service, select "Stop" which is also to the right of the status field.
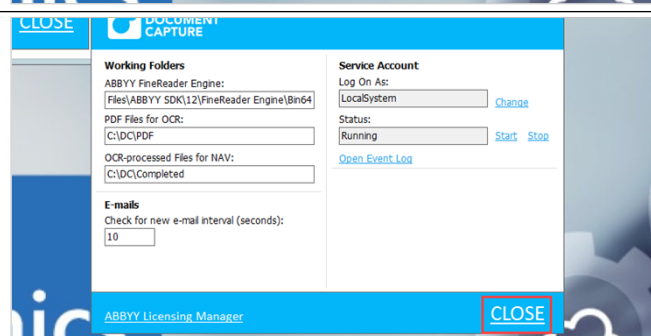
When starting the Document Capture Service for the first time, it is recommended to check the Event Log. To view the event log, select "**Open Event Log**".

In case you want to open the "**ABBYY Licensing Manager**," you can do this through the Document Capture Configuration Manager.
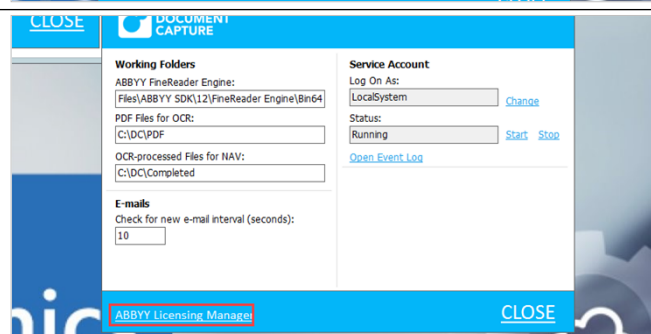
Select "**CLOSE**", when finished configuring the Document Capture Configuration Manager.

The installation of the Document Capture OCR services is completed.
Select "**CLOSE**" to close the installation program.